

ONBOARD WINTER STORAGE PACK

How to use the Winter Storage Pack

A simple workflow: prepare, compare, authorise, inspect and close out.

1

PREPARE

Enter vessel details, dates and yard information. Complete the pre-haul-out checklist.

2

COMPARE

Bring up to three yard quotations onto the same service scope and identify what is included.

3

AUTHORISE

Record each additional item of work before it is carried out.

4

INSPECT

Use the inspection log during lay-up and keep a trace of exceptions or actions required.

5

CLOSE OUT

Before launch, verify completed work, update final costs and archive supporting records.

Tip: save one Toolkit copy for each storage cycle and archive it with quotations, photographs and invoices.

01

COMPARE QUOTATIONS

The comparison table helps avoid comparing quotations with different scopes. Record inclusions, exclusions and comparable amounts.

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BOATYARD COMPARISON

Boatyard quotation comparison

Enter up to three quotations and bring them onto the same scope. Where a service is not included, enter the expected extra cost or add a note.

	Boatyard A	Boatyard B	Boatyard C
Haul-out	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Hull wash	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Cradle / supports	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Movements	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Shore storage	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Security / supervision	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Water / power	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Cover / protection	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Periodic checks	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Launch	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
Other	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -	INCLUDED? EUR / NOTES -
LIKE-FOR-LIKE TOTAL			

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02

AUTHORISE ADDITIONAL WORK

The authorisation register keeps the transition from proposal to approved cost visible. Additional work should never remain implicit.

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AUTHORIZATIONS

Work authorization register

Record any work that arises after the initial quotation. Keep the sequence visible: proposal -> cost -> approval -> close-out.

DATE	WORK / REASON	QUOTE EUR	OK?	APPROVED BY	STATUS / NOTES

03

CLOSE OUT THE CYCLE

The final summary separates the original quotation, authorised extras and final cost so the storage period closes with a readable financial picture.

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FINAL COSTS

Final cost summary

Reconstruct the actual cost of the storage cycle. Keep the initial quotation, approved extras and final total separate.

CATEGORY	QUOTATION	APPROVED EXTRAS	FINAL	NOTES
Haul-out / launch				
Storage / security				
Wash / hull				
Cradle / movements				
Engines / generator				
Systems				
Materials / spares				
Other work:				
INITIAL QUOTATION TOTAL	APPROVED EXTRAS TOTAL		FINAL COST	